



**Contact Details:**

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Updated: 1 July 2024 Our Ref: 18173/2009

## APPLICATION FOR APPROVAL TO AMEND AN EXISTING ON-SITE SEWAGE MANAGEMENT SYSTEM

*Part C of the Table to Section 68, Local Government Act 1993 and  
Section 4.12 Environmental Planning & Assessment Act 1979*

Applicant Name:	Licence No:
Postal Address:	Property No:
	DA No (If Applicable):
Email Address:	
Phone:	

The undersigned, hereby makes application for the approval of Council to the plans and specifications of a proposed on-site Sewage Management System and hereby agree to comply with all requirements and conditions contained herein and any supplementary conditions that may be stated on the plans and specifications on their return.

<i>Property Details</i>		
Lot	Deposited Plan (DP)	Full Address:

<i>Owner's Details</i>	<i>Plumber's Details</i>
Name:	Name:
Address:	Address:
Phone:	Phone:

<i>Wastes to be connected:</i>		<i>Sewage System:</i>	
WC	Kitchen Sink	WC flush capacity	litres
Bath	Shower	Septic tank capacity	litres
Basin	Floor wastes	Aerated Septic brand	
Laundry tubs	Spa	Brand of other system	
Others		Source of water supply:	
Number of persons:		Geotechnical Report Attached: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Number of bedrooms:		Soil Type:	

<i>Signature of Applicant</i>	<i>Signature of Owner/s</i> <small>If the applicant is not the owner, owner's consent is required</small>
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Date: \_\_\_\_\_ Date: \_\_\_\_\_

**OFFICE USE ONLY**

DA Number:	License No: 20-_____ .01	
Receipt Number:	Amount Paid: \$199.00 + \$183.00 <small>(inspection fee if applicable)</small>	Date Paid:

## *Instructions to Applicant*

**Your application for approval to amend an existing sewage management facility must be accompanied by the following information and the prescribed fee:**

- 1 **Plan** — your application must be accompanied by a plan, showing the location of:
  - the sewage management facility proposed to be installed or constructed on the premises; and
  - any related effluent application areas; and
  - any buildings or facilities existing on, and any environmentally sensitive areas of, any land located within 100 metres of the sewage management facility or effluent application areas.
- 2 **Specifications** — your application must be accompanied by full specifications of the sewage management facility proposed to be installed or constructed on the premises concerned.
- 3 **Site Assessment** — your application must be accompanied by details of the topography, soil composition and vegetation of any effluent application areas related to the sewage management facility.
- 4 **Geotechnical Report** — your application must be accompanied by a geotechnical report prepared by a qualified engineering/soils consultant, in accordance with the “Environment & Protection Guidelines — On-site Sewage Management for Single Households”, February 1998, “Nambucca Valley Council On-Site Sewage Management Plan 2013” and AS 1547. You should first check whether such a report was previously prepared as part of the subdivision approval of your land. If so, a further geotechnical report will not be required.
- 5 **Statement** — your application must be accompanied by a statement of:
  - the number of persons residing or probable number of persons to reside on the premises; and
  - such other factors as are relevant to the capacity of the proposed sewage management facility.
- 6 **Operation of Maintenance** — your application must be accompanied by details of:-
  - the operation and maintenance requirements for the proposed sewage management facility; and
  - the proposed operation, maintenance and servicing arrangements intended to meet those requirements; and
  - the action to be taken in the event of a breakdown in, or other interference with, its operation.

### *Locality Plan*