

**Contact Details:**

Postal Address: PO Box 177, Macksville NSW 2447
Telephone: (02) 6568 2555

Website:

www.nambucca.nsw.gov.au

Email:

council@nambucca.nsw.gov.au

Office Location:

44 Princess Street, Macksville NSW 2447

Updated: 1 July 2024 Trim 22160/2010

2024/2025 ANNUAL REGISTRATION FOOTPATH SIGNS, TRADING TABLES, CAFE TABLES AND CHAIRS

PLEASE USE BLACK INK ONLY FOR COMPLETING FORM

Business Name: _____

APPLICANT

Name: _____ Telephone: _____

Street Address: _____

Town/Suburb: _____ Post Code: _____

Email Address: _____

LOCATION (Sign, Table or Chairs)

Business Name: _____

Type of Business: _____ Telephone: _____

Street Address: _____

Town/Suburb: _____ Lot: _____ DP: _____

Description	Footpath Sign	Trading Tables	Footway Restaurant
Number of Items			
Height in Metres			
Width in Metres			
Construction Materials			
Colour of Items			
Times of Usage			

Total Area to be Leased (m²):

Certificate Of Currency: Issued by

Enforce from _____ to _____.

Registration Checklist

- 1 Completed above sections of this application form.
- 2 Attached appropriate registration fee.
- 3 Attached a copy of your \$20 million Public Liability Insurance (or Certificate of Currency) that clearly identifies the sign, trading table or table & chairs (footway restaurant) and also identifies Council as an interested party.
- 4 Attached a plan, drawn to scale, with all street and property boundaries shown. Details of all street furniture to be used must be included in the plan.

- * This Policy is only applicable to those items located on Council land. Signs and tables located on private land are not covered by this policy.
- * Please see Council's Local Approvals Policy for regulations regarding footpath signs, trading tables and footpath restaurants.
- * Please check with Council's Development and Environment Section to determine if a Development Application or Complying Development Certificate is required as well.
- * Current Annual Fees:
1 "A" framed sign = **\$115** (+ \$115 for each additional sign if approved)
Trading Table or Footpath Restaurant = **\$56 per m²**

DECLARATION: (by applicant)

I _____ agree to abide by Council's regulations governing the use and display of the items as detailed in this registration application.

Signed: _____ **Dated:** _____

When completed, please forward to:
Nambucca Valley Council
PO Box 177
MACKSVILLE NSW 2447

OFFICE USE ONLY

Registration No: 75. _____ . _____

Total: _____ **Date:** _____ **Receipt:** _____

- | | |
|-------------------------|--------------------------|
| 1 Form Completed | <input type="checkbox"/> |
| 2 Location Sketch/Photo | <input type="checkbox"/> |
| 3 Located with 1m | <input type="checkbox"/> |
| 4 Dimensions Comply | <input type="checkbox"/> |
| 5 Correct Fee Paid | <input type="checkbox"/> |

- | | |
|------------------------------------|--------------------------|
| 6 Certificate of Currency provided | <input type="checkbox"/> |
| 7 Register Updated | <input type="checkbox"/> |
| 8 Development Application No: | |
| (if applicable) | |
| 9 Signed: _____ | |