



Contact Details:

Postal Address: PO Box 177, Macksville NSW 2447

Telephone: (02) 6568 2555

Office Location:

44 Princess Street, Macksville NSW 2447

Website:

www.nambucca.nsw.gov.au

Email:

council@nambucca.nsw.gov.au

Updated: July 2024 24633/2019

Application for a Perpetual Interment Right – Niche

(for interment of ashes in a niche in a Council Columbarium Wall)

Purpose of this application form

This application form should be completed by a consumer that seeks to acquire a perpetual interment right at a cemetery. Form approved by Cemeteries & Crematoria NSW under subsection 56(2) of the *Cemeteries and Crematoria Act 2013*.

Is the applicant also the intended holder of the interment right? Yes No

If no: Applicant's details

Given name/s: _____ Surname: _____

Address: _____

Suburb: _____ State: _____ Postcode _____

Phone: (H) _____ (W) _____ (M) _____

Email: _____

Intended holder/s of interment right/s

Holder 1

Given name/s: _____ Surname: _____

Address: _____

Suburb: _____ State: _____ Postcode _____

Phone: (H) _____ (W) _____ (M) _____

Email: _____

Holder 2

Given name/s: _____ Surname: _____

Address: _____

Suburb: _____ State: _____ Postcode _____

Phone: (H) _____ (W) _____ (M) _____

Email: _____

Please attach an additional sheet to register more than two holders

Next of kin/secondary contact nominated by holder of interment right

Given name/s: _____ Surname: _____

Address: _____

Suburb: _____ State: _____ Postcode _____

Phone: (H) _____ (W) _____ (M) _____

Please attach an additional sheet to register more than one secondary contact

Interment site:

Cemetery: _____ Wall: _____

Row: _____ Niche no: _____

Grave type

Niche

This niche allows for a maximum of one (1) ash interment

Identity of person/s whose ashes may be interred:

OR

Class of person/s whose ashes may be interred:

Specify a person who may nominate the person/s whose ashes may be interred:

OR

Specify the class of person who may nominate the person/s whose ashes may be interred:

Payment (cemetery operator to complete)

Service Component	Explanation	Operator specific information (if relevant)	Price (incl. GST)
Right to inter (bury or place) body or ashes in a particular location in a cemetery			
Administration – Interment Right - Niche	Preparation of key documentation and associated activities to issue an interment right (the right for ashes to be placed in a particular location) including: - Consumer Contract - Interment Right Certificate	Also includes time spent with the customer to choose a specific niche	\$452.00
Administration – Interment Right – Wall 2 Nambucca Heads (West side)	Preparation of key documentation and associated activities to issue an interment right (the right for ashes to be placed in a particular location) including: - Consumer Contract - Interment Right Certificate	Also includes time spent with the customer to choose a specific niche	\$142.00
Maintenance	Perpetual Maintenance of Niche		
<u>OFFICE USE ONLY</u>			
Register Number: 301._____._____.1			
Date Paid _____		Receipt Number: _____	
Amount Paid: \$ _____			

Maintenance

Nambucca Valley Council is responsible for maintenance of the premises and the interment site.

Consumer protections, disputes and complaints

Nambucca Valley Council will follow all relevant laws when Council provide the interment holder with the rights, goods and services included in this agreement. This includes complying with Australian Consumer Law, privacy laws, work health and safety law, the CC Act, and public health laws.

Nambucca Valley Council's Requests and Complaints Policy can be found [here](#).

Our dispute resolution process is consistent with the CC Act, and gives us the power to decide who holds the perpetual interment right for a particular site (on application), based on the CC Act.

If you are not satisfied with how Council deal with your complaint, Councils dispute resolution process shows you who to contact next. In addition, you can also contact the government authority that regulates us: Cemeteries & Crematoria NSW. Visit <https://www.cemeteries.nsw.gov.au/complaints-and-enquiries/complaints>.

Proof of identity

Applicants must produce two original identification documents, one of which must provide photo identification. These may include a passport, license issued under Australian law (driver's licence or other government-issued licence), birth certificate/citizenship certificate, credit card, EFTPOS card, Medicare card, and membership to a registered club.

Privacy declaration

Information collected on this form is held in accordance with the *Privacy and Personal Information Protection Act 1998*. Personal information is collected for a lawful purpose that directly relates to our primary function of providing cemetery/cremation services in accordance with the *Cemeteries and Crematoria Act 2013*. We will not collect any more information than is necessary to fulfil these functions. Except as necessary to carry out these functions, we will not disclose your personal information to anyone without your consent unless legally required to do so. We will take all reasonable steps to protect the security of any personal information held, be it stored in electronic or hard copy format. You may request access to your personal information held by us, except in the circumstances set out in Part 2, Division 3 of the *Privacy and Personal Information Protection Act 1998*.

Applicant's acknowledgment/declaration

I acknowledge that the all terms and conditions of this interment right have been disclosed and explained to me.

Signature

Date