



**Contact Details:**

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Updated: July 2024 24632/2019

# Application for a Perpetual Interment Right – Burial Plot

*(for interment of bodily remains or ashes in a burial plot)*

**Purpose of this application form**

This application form should be completed by a consumer that seeks to acquire a perpetual interment right at a cemetery. Form approved by Cemeteries & Crematoria NSW under subsection 56(2) of the *Cemeteries and Crematoria Act 2013*.

Is the applicant also the intended holder of the interment right?  Yes  No

**If no: Applicant's details**

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Given name/s: \_\_\_\_\_ Surname: \_\_\_\_\_

Address: \_\_\_\_\_

Suburb: \_\_\_\_\_ State: \_\_\_\_\_ Postcode \_\_\_\_\_

Phone: (H) \_\_\_\_\_ (W) \_\_\_\_\_ (M) \_\_\_\_\_

Email: \_\_\_\_\_

**Intended holder/s of interment right/s**

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**Holder 1**

Given name/s: \_\_\_\_\_ Surname: \_\_\_\_\_

Address: \_\_\_\_\_

Suburb: \_\_\_\_\_ State: \_\_\_\_\_ Postcode \_\_\_\_\_

Phone: (H) \_\_\_\_\_ (W) \_\_\_\_\_ (M) \_\_\_\_\_

Email: \_\_\_\_\_

**Holder 2**

Given name/s: \_\_\_\_\_ Surname: \_\_\_\_\_

Address: \_\_\_\_\_

Suburb: \_\_\_\_\_ State: \_\_\_\_\_ Postcode \_\_\_\_\_

Phone: (H) \_\_\_\_\_ (W) \_\_\_\_\_ (M) \_\_\_\_\_

Email: \_\_\_\_\_

*Please attach an additional sheet to register more than two holders*

## Next of kin/secondary contact nominated by holder of interment right

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Given name/s: \_\_\_\_\_ Surname: \_\_\_\_\_

Address: \_\_\_\_\_

Suburb: \_\_\_\_\_ State: \_\_\_\_\_ Postcode \_\_\_\_\_

Phone: (H) \_\_\_\_\_ (W) \_\_\_\_\_ (M) \_\_\_\_\_

*Please attach an additional sheet to register more than one secondary contact*

## Interment site:

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Cemetery: \_\_\_\_\_ Section: \_\_\_\_\_

Row: \_\_\_\_\_ Plot no: \_\_\_\_\_

## Grave type

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Monumental Section only

\*Non-Denominational Lawn Section

*\*Council will be ceasing reservations within the Monumental Sections of Cemeteries in the near future and all future burials will be made within the new Lawn Sections, where concrete beams will be used. Burials will be completed using the next available Plot.*

This interment site allows for a maximum \_\_\_\_\_ full body interments

\_\_\_\_\_ ash interments

Number of persons who may be interred: \_\_\_\_\_

Identity of person/s whose remains may be interred:

**OR**

Class of person/s whose remains/ashes may be interred:

Specify a person who may nominate the person/s whose remains/ashes may be interred:

**OR**

Specify the class of person who may nominate the person/s whose remains/ashes may be interred:

## Payment (cemetery operator to complete)

Service Component	Explanation	Operator specific information (if relevant)	Price (incl. GST)
<b>Right to inter (bury or place) body or ashes in a particular location in a cemetery</b>			
<b>Administration – Interment Right</b>	Preparation of key documentation and associated activities to issue an interment right (the right to be buried in a particular location) including: <ul style="list-style-type: none"><li>- Consumer Contract</li><li>- Interment Right Certificate</li></ul>	Also includes time spent with the customer to choose a specific burial site	\$2,132.00
<b>Maintenance</b>	Perpetual Maintenance of Cemetery		
<b><u>OFFICE USE ONLY</u></b>			
Register Number: 301._____._____.1			
Date Paid _____		Receipt Number: _____	
Amount Paid: \$ _____			

## Maintenance

The interment holder is responsible for the costs and activity of maintaining any memorial or monument erected on the interment site. Nambucca Valley Council is responsible for maintenance of the premises and the interment site, including any part of the interment site that does not contain a memorial or monument.

## Consumer protections, disputes and complaints

Nambucca Valley Council will follow all relevant laws when Council provide the interment holder with the rights, goods and services included in this agreement. This includes complying with Australian Consumer Law, privacy laws, work health and safety law, the CC Act, and public health laws.

Nambucca Valley Council's Requests and Complaints Policy can be found [here](#).

Our dispute resolution process is consistent with the CC Act, and gives us the power to decide who holds the perpetual interment right for a particular site (on application), based on the CC Act.

If you are not satisfied with how Council deal with your complaint, Councils dispute resolution process shows you who to contact next. In addition, you can also contact the government authority that regulates us: Cemeteries & Crematoria NSW. Visit <https://www.cemeteries.nsw.gov.au/complaints-and-enquiries/complaints>.

## Proof of identity

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Applicants must produce two original identification documents, one of which must provide photo identification. These may include a passport, license issued under Australian law (driver's licence or other government-issued licence), birth certificate/citizenship certificate, credit card, EFTPOS card, Medicare card, and membership to a registered club.

## Privacy declaration

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Information collected on this form is held in accordance with the *Privacy and Personal Information Protection Act 1998*. Personal information is collected for a lawful purpose that directly relates to our primary function of providing cemetery/cremation services in accordance with the *Cemeteries and Crematoria Act 2013*. We will not collect any more information than is necessary to fulfil these functions. Except as necessary to carry out these functions, we will not disclose your personal information to anyone without your consent unless legally required to do so. We will take all reasonable steps to protect the security of any personal information held, be it stored in electronic or hard copy format. You may request access to your personal information held by us, except in the circumstances set out in Part 2, Division 3 of the *Privacy and Personal Information Protection Act 1998*.

## Applicant's acknowledgment/declaration

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I acknowledge that the all terms and conditions of this interment right have been disclosed and explained to me.

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Signature

Date